PROJECT MANAGEMENT

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Formal Project Management

- · Appropriate for large projects with multiple software engineers
- · Tools help with the effort, especially for very large projects
- Examples
 - MS Excel
 - MS Project
 - Trello
 - GitHub Projects

Like the interface spec, a project plan helps to ensure that the project is completed

on time

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Project Management Components

- Approach break project work into components that can be tracked and used to estimate overall project completion date
- Details Individual tasks (usually about 4-8 hours) are listed in some logical order, along with additional data helpful in tracking progress
- Estimates labor estimates are usually based on experience with previous projects (e.g., lines of code per day) and are usually in small chunks (e.g., 4-8 hours)
- Updates task list should be updated regularly identify problems
- Adjustments more resources can be put on critical tasks

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Project Management Component Items

- Task duration typically stated in hours, but might also be a completion date
- Task workers identify the team member(s) responsible for completion of the task
- Task dependencies identify the other tasks that must be completed before this one can begin
- Milestones identify measurable completion of groups of tasks
- Critical path the sequence of tasks that best determines the finish time of a project

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Volunteer Presentation

- Show a breakdown of your remaining project work
- Format: anything that shows the details (e.g., MS Word, MS Excel, Trello, GitHub Project etc.)
- Components
 - Task groupings
 - Detailed subtasks with assignees, hours, and build # (if appropriate)
 - Subtask dependencies
 - Milestone review dates

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